

## St Wulfstan Surgery

### MINUTES OF PPG MEETING 8<sup>th</sup> May 2019

**Present:** Alan Boyland (Chair), Nigel Rock (Vice-Chair), Brian Cobb, Sandra Rice, Graham Rice, Charles Henshaw, Grania O'Mahony (GP), Tim Coker (GP), Jane Wolstenholme (Receptionist) and Lindsay Ward (Practice Manager and Secretary),

**Apologies:**, Averil Kennedy, Anna Walford, David Powell-Tuck, Jane Tuck, Faris Al-Ramadani (GP), Kirti Viswa (GP),

**Matters arising from minutes of previous meeting:** Nil

Agenda items	DISCUSSION	ACTION
Member Matters	Peter Munday and Martin Hickson have resigned from the Group. Lindsay has written to them expressing our gratitude for their contribution	
Networks	Tim updated the Group on our new Primary Care Network (PCN). Our fellow members are: Southam, Harbury, Kineton and Fenny Compton. Tim will attend South Warwickshire meetings between CCG, Clinical PCN Leads, Alliance and Federation on behalf of the Rural Alliance	
Nosh n Natter	We now have up to 20 volunteers. 21 guests attended last event. We hope to encourage more attendees from new PCN practices.	
Age UK Care Navigator	Chris Harvey of Age UK outlined the service available for our patients from Age UK, if referred by a GP surgery. There are 4 Care Navigators who cover South Warwickshire. Chris covers 12 practices, including St Wulfstan and helps patients with Blue Badge scheme, benefits applications, and signposts patients to services such as Grapevine (mental health) counselling and day services. Funding is available until November 2019 and up to 3 years beyond that. The services is not limited to the over 75s and Chris provides follow up appointments with patients. Lindsay will pass copies of new Nosh n Natter leaflet to Chris.	LW
New Secretary	Lindsay updated the Group. She hopes to be able to hand over the reins to a successful candidate soon.	
Staff Matters	Lindsay updated the Group on the 2 new GPs Dr Deena Mistry and Dr Hannah Bakewell, the new Treatment Room Nurse Georgie, the new receptionist Maddie and the vacant admin role. The Group discussed strategies for managing the expanding list size. We may in future be able to refer between practices within the PCN. The role of GP Special Interest doctors was explained.	
Audits	Grania outlined the reasons why audits performed and gave examples of the types of clinical audits undertaken and discussed recently, including those for depression, Ulcerative Colitis, Barrett's oesophagus and missed MMR vaccines.	

Volunteer Drivers' Group	The Group are having a lunchtime meeting on 29/05. The number of volunteers has greatly increased and the scheme is working well. For discussion will be extending the service on a Wednesday and adding an extra day to the service. Drivers will also be asked to bring along their up to date documentation. Lindsay will look at producing a summary sheet of the volunteer drivers' services available locally, including St Wulfstan scheme, eWheels, VDAS and UBUS.	
Feedback	Volunteer Driver service has been described as brilliant. A patient bought the receptionist a bouquet of flowers to thank her for going 'above and beyond'	
SWPPPG	Chair of the Group has resigned. A Healthwatch Survey has been sent out in the Napton area. Nigel and Alan will discuss attendance at the SWPPPG	
Any Other Business	Nil	
Time & Date of next meeting	12.30pm on Tuesday 6 <sup>th</sup> August at St Wulfstan Surgery	